

Crown College IBC Start-of-Year Meeting
August 4 at 8 am

Meeting Link: https://z.umn.edu/Let_us_Zoom (hosted by Bob)

Agenda:

- Thanks for serving
- Is everyone open to continuing for another year?
- Any logistics questions or comments on the report?
- Review of the renewal application.

Attendance:

- Aeisha Thomas
- Bob Evans
- Clay Carter
- Aaron Edmund
- Erin Buchholz
- Emily Koehler

(Don Hard and Vicki Kyarsgaard communicated with Bob Evans that they would continue to serve on the committee)

Meeting started @ 8:05

Greetings

We have 5 members on Zoom (need 5 minimum), so we can get started.

Everyone agreed to serve on the committee again this year.

No concerns reported with the summary statements that were sent out..

Meeting minutes will be public from now on. Aeisha and Bob's names and contact (email) will be published.

1 application to review

We had 1 suggestion only:

Clay: Eye protection should be worn whenever there is a possibility of splash. Change it so that eye protection will be worn when possibility of splash hazard (liquid culturing).

Bob edited the IBC Application document...

"Goggles may also be worn."

was changed to read...

"Eye protection will be used whenever there is any possibility of splash."

No further comments were offered.

Aeisha logged off.

Again, no further comments were offered.

The question was put forth as to whether the renewal request should be approved; approval was unanimous by all those present. The Chair, Bob Evans, will complete the dating and signing of the renewal and make sure that all documents are sent to Crown administration for appropriate posting.

Meeting terminated at 8:14 AM

Bob to send meeting minutes to Erin: buchh006@umn.edu

Note: At 8:30 AM, Don Hardy and Vicki Kyarsgaard both came online (I was notified by an email from Zoom). So, I restarted a Zoom session in order to explain to them that the meeting had already occurred, and I apologized for the timing confusion.

I explained that the meeting was over and that we had a proper quorum.

They were fine with this.

I read them the meeting agenda.

I recapped the meeting minutes above.

I asked them if they had any questions; neither of them did.

They also both stated that they will serve on the committee again this coming year.

Everything in this “second meeting” is unofficial, but I wanted to keep Don and Vicki up-to-date. We are good to go.